

# EAST ISLIP HIGH SCHOOL ICE HOCKEY CLUB

## BY-LAWS

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### **Mission Statement**

The purpose of the East Islip Ice Hockey Club is to field Varsity, Junior Varsity, Freshmen and/or Developmental ice hockey teams for interscholastic competition and to teach and develop fundamental and advanced ice hockey skills and sportsmanship.

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### **Article I: Membership**

Section 1: The membership of the East Islip High School Ice Hockey Club (hereinafter referred to as the “Club”) will consists of the Board Members, the Coaches, and the Parents or Legal Guardians of all players of all teams of the Club who remain in good standing and fulfill their financial and participatory obligations.

Section 2: Good standing shall be defined as meeting all financial and participatory obligations of the Club and not currently subject to disciplinary actions by the Club, the League, USA Hockey, or any other organization to which the Club is affiliated.

### **Article II: Board of Directors**

Section 1: The Board of Directors shall consist of five (5) members: General Manager, Assistant General Manager, Treasurer, Secretary, and Coaching Coordinator.

Section 2: The Board of Directors shall be the governing body of the Club. The day-to-day management of the Club’s affairs, as well as all other business of the Club, regardless of its nature, shall be governed by a majority vote of the Board of Directors.

Section 3: Each member of the Board of Directors shall have one (1) vote for all Club affairs, business matters, and any other matter to come before the Board.

- Section 4: The hierarchy for the positions on the Board of Directors shall be as follows: General Manager; Assistant General Manager; Treasurer; Secretary; and Coaching Coordinator.
- Section 5: The term of office for all positions on the Board of Directors shall be approximately two (2) years. The Positions will Alternate term years. General Manager & Secretary will run for election in odd years. Asst. General Manager, Treasurer & Coaching Coordinator will run for election in even years. There is no limit on the number of terms, successive or otherwise, that a Board member shall be permitted to serve. The two-year term commences upon taking office and terminates pursuant to the terms set forth in Section 17 of Article III of these By-Laws.
- Section 6: No person may hold more than one (1) position on the Board of Directors at any given time and no person may serve as a Head Coach while simultaneously serving on the Board of Directors.

### **Article III: Nomination & Election of the Board of Directors**

- Section 1: Annual elections for the Board of Directors will be held during a meeting (“election meeting”), the date of which will be specified by the Board of Directors, but in no case, other than the scenario discussed in Section 16 of this Article, shall said meeting be held later than April 30th. Notice of the selection of the date for the election meeting must be sent to the members of the Club at least thirty (30) days prior to the meeting date selected.
- Section 2: Nomination of candidates to serve on the Board of Directors shall be during a meeting (“nomination meeting”) to be held at least thirty (30) days prior to the election meeting. The date of the nomination meeting shall be a date specified by the Board of Directors, but in no case shall the nomination meeting be held later than March 31st. Notice of the selection of the date for the nomination meeting must be sent to the members of the Club at least thirty (30) days prior to the date selected.
- Section 3: Candidates to serve on the Board of Directors may only be nominated during the nomination meeting and said nominations may only be made by a member in good standing present at the nomination meeting. A candidate may not nominate him/herself and all nominations must be seconded by another member in good standing who is present at the nomination meeting. Candidates

to serve on the Board of Directors do not need to be present when they are nominated; however, written acceptance of their nomination must be received by the Board of Directors prior to the close of the nomination meeting.

- Section 4: Only members in good standing or persons who at one time were members of the Club and, at the time their membership ceased, they must have been a member in good standing, may be nominated to serve on the Board of Directors
- Section 5: The Secretary will record the names of all the people nominated for positions on the Board of Directors along with the position to which they have been nominated. If the Secretary is not present at the nomination meeting, then the Board will select another Board member to perform these duties in place of the Secretary.
- Section 6: Only one member of a family may serve on the Board of Directors at a time. A family is defined to constitute spouses, parents, step-parents, siblings, step-siblings, grandparents, aunts, uncles, cousins, nieces, nephews, and legal guardians.
- Section 7: Nominations for the Board of Directors will commence with nominations for the position of General Manager and then proceed through Assistant General Manager, Treasurer, Secretary, and Coaching Coordinator.
- Section 8: At the nomination meeting, any and all persons nominated to serve on the Board of Directors shall be given three (3) minutes to speak about their qualifications for the position to which they have been nominated. The nominees shall speak after all nominations have been completed and they shall speak in the order in which they were nominated, starting with the position of General Manager, then Assistant General Manager, Treasurer, Secretary, and Coaching Coordinator. After all nominees have been afforded their three (3) minutes, there will be an opportunity for those members present to ask questions of the nominees. The period of time allotted for questions shall be determined by the Board of Directors but shall not be less than fifteen (15) minutes, unless either no questions are asked or all questions are completed before the expiration of the fifteen (15) minutes.

- Section 9: Ballots for the election of the Board of Directors will be distributed by mail to all members in good standing within fifteen (15) days of the occurrence of the nomination meeting.
- Section 10: Quorum: a quorum shall not be required for an election meeting or any special meeting to be called to order or for the elections or other special business to be conducted.
- Section 11: Voting: Parents or legal guardians in good standing are entitled to one (1) vote per player for the election of the Board of Directors and for all other matters concerning the Club.
- Section 12: Proxies: Each and every member of the Club may vote by proxy. The proxy must be in writing (excluding E-mail), signed and notarized, and must be presented to the Board at the start of the election meeting.
- Section 13: The election of the Board of Directors shall be by secret ballot. All votes for the Board of Directors must be on the official ballot form distributed by the Board and any votes cast in any other format will be null and void. The official ballot distributed by the Board of Directors shall be returned to the Board before the commencement of the opening of the ballots at the election meeting. Ballots may be returned to the designated Board member by mail or may be hand delivered to the specified Board Member at the election meeting. After the election meeting is called to order, the Board of Directors will announce the commencement of the opening of the ballots. Any ballot presented to the Board of Directors after the commencement of the opening of the ballots shall be deemed null and void.
- Section 14: At the election meeting, prior to the commencement of the opening of the ballots, the Board of Directors will select three (3) members in attendance at the meeting to conduct the opening of the ballots and the counting of the votes. They shall constitute the Ballot Committee. Each ballot will be opened by a member of the Ballot Committee, shown to the other two (2) members, and then recorded on a separate sheet of paper. The Ballot Committee shall record and tabulate ALL valid votes and present the results to the Board of Directors. For each position on the Board of Directors, the candidate with the most votes shall be deemed the winner. The Board of Directors shall confirm the

results of the election and immediately thereafter announce the election results at the election meeting.

Section 15: If any part of a Ballot is deemed ambiguous or unclear, then the Ballot Committee, by majority vote, has the discretion to either void the entire Ballot or just those portions that it deems ambiguous and unclear.

Section 16: Should the counting of votes for any Board position result in a tie, the following procedure shall be followed. First, the two (2) candidates with the highest vote total will be deemed tied and subject to a re-vote; all other candidates will be eliminated from consideration. New ballots containing only the names & position of those candidates who were tied will be distributed to the members who were eligible when the first ballots were distributed and a new election will occur. The new ballots shall be distributed within seven (7) days of the election meeting and a second election meeting will be scheduled within thirty (30) days of the first election meeting. The election procedures for the second election meeting shall be the same as those delineated for the regular election meeting. This procedure shall be repeated until such time as one candidate procures a majority of the votes.

Section 17: The newly elected Board of Directors will take office within seven (7) days of the election meeting.

Section 18: Records of all elections; including, but not limited to, ballots, tally sheets, minutes of meetings, notes, or other election related materials, shall be kept by the Secretary for a period of one (1) year. During that period, said records shall be made available at any general meeting for any member in good standing to review. A request to review the election records must be made in writing and delivered to the Secretary at least seven (7) days prior to a general meeting. After one (1) year, only the minutes of the meeting & the results of the election must be retained by the Secretary and all other election related materials may be discarded.

#### **Article IV: Meetings**

Section 1: The Club shall hold periodic general membership meetings at a time and place to be determined by the Board of Directors. In addition, the Board of Directors shall hold periodic regular Board

meetings. The frequency, time, and location of general membership and Board meetings shall be at the discretion of a majority of the Board members, but in no case should be less than every third month. A minimum of four (4) Board members must be present for an official Board meeting to be conducted and for any official business of the Club to be voted upon.

Section 2: Order of Business: The items in the order of business shall be at the discretion of, and set by, the Board of Directors. At a minimum, the order of business for any meeting shall include;

- a. Call of membership roll
- b. Verification of time & method of notification for meeting
- c. Reading of minutes from previous meeting
- d. Report of officers (including treasurer)
- e. Official business
- f. New business

Section 3: There is no requirement that a specific number of the Club's members in good standing be present at a general meeting for any business to be voted upon. A simple majority of those present at the meeting is required for passage of any matter or issue raised; except those matters otherwise specified herein. Voting rights of the members are set forth in Section 11 of Article III of these By-Laws.

Section 4: Any member in good standing can request that the Board of Directors call for and hold a special meeting. Said request must be in writing and signed by no less than twenty-five (25) percent of the membership in good standing. The request may be presented in person or via mail to any member of the Board of Directors who is obligated to convey said request to the rest of the Board members within seven (7) days of receipt. The requested meeting shall be scheduled within fifteen (15) days thereafter.

#### **Article V: Removal & Replacement of the Board of Directors**

Section 1: Any member of the Board of Directors may resign their position or be removed from office. Removal of a member from the Board of Directors requires two-thirds (2/3) vote of the members of the Club who are in good standing. For a member of the Board to be removed, a motion must be brought, by a member or another Board of Director, in good standing, at any Club meeting.

Reason(s) for seeking removal of the Board member must be presented at the time the motion for removal is brought. These reasons may either be presented in writing or stated orally at the time the motion is brought. If two-thirds (2/3) of the membership are not present at the meeting at which the motion for removal is brought, the Board shall schedule a special meeting for the purposes of voting on the removal of the Board member.

- Section 2: If the Board is required to schedule a special meeting to consider the removal of a Board member, then notice of the meeting date, time, location & purpose shall be distributed to the members in good standing with seven (7) days of the meeting whereat the motion to remove a member of the Board was brought. The special meeting to consider the removal of the Board member must be held within thirty (30) days after notice is distributed.
- Section 3: For both Sections 1 and 2 above, the voting procedure for removal of a member of the Board of Directors shall be by secret ballot. The ballots are to be distributed only to the members in good standing present at the meeting where removal of the Board member is being voted upon, and they shall ask each member to vote either “yes” or “no” for removal. The ballots are to be collected and counted at the meeting. The method for counting ballots set forth in Section 14 of Article III of these By-Laws shall be the method employed for the counting of ballots on the issue of removal.
- Section 4: A Board member may be removed for office for any of the following: (1) not maintaining their membership in good standing; (2) for violating any of the rules of conduct; (3) for violating any conduct rule set forth by USA hockey and/or any other organization to which the Club belongs; (4) dereliction of duties; (5) arrest or conviction of a crime of moral turpitude; and (5) for any other reason set forth by a member in good standing.
- Section 5: If one or more Board members resigns or is removed, the remaining Board members shall share the responsibilities of the former Board member(s) and shall continue to run the Club and make the day-to-day decisions until such time as the vacancy on the Board is filled. Despite the resignation or removal of one or more Board members, the remaining Board members will still be required to conduct business under the voting rules established in Section I of Article IV of these By-Laws. The members will

assume responsibility commensurate with the hierarchy established in Section 4 of Article II of these By-Laws.

Section 6: Replacement of a Board Member that has resigned or been removed will be as follows: Within fifteen (15) days of the Board member's resignation or removal from Board, the Board will distribute notice of the resignation or removal and an invitation to nominate a replacement to all members in good standing. The notice shall include the date, time, and location for a vacancy meeting to nominate & elect candidates to fill any vacancies on the Board of Directors. The vacancy meeting to nominate & elect a new Board member to fill a vacancy, for whatever reason, shall be held no later than thirty (30) days after the notice of the vacancy meeting has been distributed. At the vacancy meeting, candidates may be nominated in the same manner set forth in Sections 3-8 of Article III of these By-Laws. After the nomination process has been completed, the Secretary, or other designated Board member, shall distribute ballots to the members in good standing who are present at the vacancy meeting. Thereafter, the election process for filling any Board vacancies shall follow the same procedures outlined in Sections 10 through 12, and 14 through 16 of Article III of these By-Laws. The newly elected Board member will start serving their term immediately following the election.

Section 7: Any person that fills a vacancy on the Board of Directors shall serve the remainder of the term of the person whom they replaced and will then be subject to the limitations set forth in Section 5 of Article II of these By-Laws.

#### **Article VI: Duties of the Board of Directors**

Section 1: In general, the Board of Directors (hereinafter "the Board") shall have the power to:

- Hold meetings at such times, frequency, and locations as the Board deems necessary; however, the Board shall meet in the frequency set forth in Section 1 of Article IV of these By-Laws;
- Interview, select and/or remove head coaches and assistant coaches for all Club teams;
- Admit, suspend, or expel members/players. No vote is required to suspend a member/player for failing to meet his/her payment obligations since suspension under these



conditions shall be automatic; however, suspension or expulsion of members on other grounds shall require a two-thirds (2/3) vote of the Board;

- Schedule, reserve, and pay for ice time;
- Represent the Club at meetings and other functions of the league;
- Create committees and appoint committee chairpersons;
- Audit bills, collect and disburse funds on behalf of the Club;
- Print and circulate documents and/or articles;
- Carry on correspondence with other Clubs, Associations and/or other similar organizations;
- Employ agents or independent contractors and/or professionals on behalf of the Club;
- Discuss, devise, and carry-out other measures, actions, or activities as they deem appropriate or in the best interest of the Club, or to promote the objectives of the Club, or to protect the interests and welfare of the Club, its players, and members.

Section 2: General Manager: The General Manager shall preside at the meetings of the Club and the Board of Directors. The General Manager shall also be a voting member of all committees. The General Manager shall also communicate to the Club or the Board of Directors such matters and make such suggestions as may tend to promote the best interests, prosperity, welfare, and effectiveness of the Club. The General Manager shall perform such other duties as are necessary and incident to the office of President of the Association.

Assistant General Manager: In the case of absence, incapacity, vacancy, inability to act, or death of the General Manager, the Assistant General Manager shall perform the duties of the position of General Manager.

Secretary: It shall be the general duty of the Secretary to give notice to members of all Club meetings and to attend said meetings and keep the minutes of said meetings. The Secretary shall also keep the membership records, voting records for Club meetings, and conduct correspondence on behalf of the Club. The Secretary shall send out notices regarding any player's change in status as a result of non-payment of dues.

Treasurer: It shall be the duty of the Treasurer to keep an accounting of all money received and disbursed on behalf of the Club. The Treasurer shall also receive and keep records of all membership dues and shall deposit as soon as practicable all funds received on behalf of the Club into an account approved by the Board of Directors. The Treasurer shall be required to immediately produce an accounting of all financial records upon request of the Board of Directors. Funds may only be dispersed from the Association account upon signature of the Treasurer and the General Manager.

Coaching Coordinator: shall act as a liaison for the coaches to the Board of Directors. It shall also be the responsibility of the Coaching Coordinator to ensure that all Club teams are being coached according to the goals set forth in the Club's Mission Statement and that all teams' coaches and players are adhering to the applicable codes of conduct.

Section 4: Duties and Powers of Officers: Except as otherwise provided specifically above, all Officers shall have the power and obligation to carry out their duties to the best of their abilities and to promote the goals and mission statement of the Club.

Section 5: The assignment or reassignment of players to the various Club teams shall be solely within the power of the Board of Directors. The Board of Directors may, but is not required to, consult with either the coaches or the Coaching Coordinator when making roster decisions. Any coach that interferes with or discourages support for the Board's roster decisions may be subject to disciplinary action by the Board, including be removed as coach.

Section 6: The Board of Directors has the power to sanction, suspend, dismiss, or take other disciplinary action against any coach, assistant coach, player, or member pursuant to the requirements set forth in the various provisions of these By-Laws.

Section 7: Confidentiality: the members of the Board of Directors are charged with keeping confidential certain matters that may come before the Board from time-to-time. Examples of such matters include, but are not limited to: payment status of members; disciplinary action taken against members, coaches, players, Board members, or others; complaints or grievances; personal information about players, members, coaches, Board members, or

others; and, any other such information or matter that the Board deems confidential in nature. Breach of such confidences will be considered a dereliction of duty and may be considered a ground for removal.

### **Article VII: Committees**

- Section 1: Creation: From time-to-time the Board of Directors may create committees to deal with issues faced by the Club or to further promote the goals and mission of the Club. Creation of a Committee may be at the request of any member or Officer; however, only the Board may actually create and/or approve a Committee.
- Section 2: Committee Members: Whenever a Committee is created, members of said Committee shall be approved by and serve at the pleasure of the Board of Directors.
- Section 3: Funding: If a Committee requires funding to carry-out its purpose or objectives, said funding must be requested from the Board of Directors. Funding will be approved by a majority vote of the Board and the Board may request production of estimates, receipts, or other documentation prior to approving funding. Committee members must keep records of all funds received and disbursed in connection with the conduct of its business and must present same to the Treasurer on a schedule and with such frequency as designated by the Board for said Committee. The Treasurer has the right to demand an accounting from the Committee at any time and said accounting must be provided as soon as practicable.

### **Article VIII: Dues**

- Section 1: Prior to the start of each season, the Board of Directors shall determine the cost for each player to participate.
- Section 2: The cost to participate may include, but is not limited to: the player's prorated share of the League fee, the player's prorated share of the cost associated with reserving ice time, a general fund fee, and each player's share of any other expenses associated with the operation of the Club.

- Section 3: Each year, a schedule for the payment of each member's fees will be set by the Board of Directors. The schedule shall be produced in writing and provided to all members on or before the start of the season.
- Section 4: It is anticipated that as part of the fees established pursuant to Section 3 of this Article, that: a portion of the fees may be non-refundable; that the payment schedule may not be divided into equal installments; and, that the payment schedule may not be the same from year-to-year.
- Section 5: Any member who does not comply with the payment schedule as described in Section 3 of this Article shall not be a member in good standing. If a member is not in good standing, that member's child shall be suspended by the Club and prohibited from practicing with any Club team and from participating in any Club team's games. Notice of suspension due to failure to comply with the payment schedule shall be sent by the Secretary to the member within seven (7) days of the member's non-compliance with the payment schedule.
- Section 6: It is understood by the members of the Club that they are solely responsible for keeping track of their own payment status, and that it is not the obligation or responsibility of the Board of Directors to keep members informed as to their payment status or to notify them of an approaching payment date.
- Section 7: The cost of uniforms and equipment is not included in the fee described in Section 3 of this Article. Each member will pay for these and other expenses separately.
- Section 8: Upon the date of the roster release, players have two (2) weeks from the date release to sign their commitment letter. Upon signing and submittal of said letter, deposit and all tuition paid as of termination date become nonrefundable. The budget for the season will be arrived as normal as per Article VIII sections two (2).

### **Article IX: Notices**

- Section 1: Any and all notices or communication from the Board of Directors, unless otherwise specified in another Article herein, shall be distributed via email or via U.S. Mail, whichever the

Board deems the most practicable for the notice or communication at issue.

### **Article X: Coaches**

- Section 1: Each year, any person who wants to be selected as a coach for any one of the Club's teams must submit their request in writing to the Board of Directors. The submission to the Board should specify and/or include the following: a coaching application form specified by the Board, if any; which of the Club's teams the candidate wishes to be considered for; a list of the candidate's credentials or prior coaching experience; a copy of the candidate's certifications; a brief statement of the candidate's coaching philosophy; and a statement certifying that the candidate has not previously been removed or prohibited from coaching due to a code of conduct violation or other violation of USA Hockey, league, or Club rules. If the candidate cannot comply, or does not wish to comply with any of the above criteria for the submission in support of their request to be a coach, then the candidate shall set forth in writing his/her reasons for objecting.
- Section 2: The Board of Directors may request that each coaching candidate interview with the Board at a mutually agreeable date, time, and location.
- Section 3: The head coach for each Club team shall be selected by a majority vote of the Board of Directors. When evaluating each candidate's request to coach, the Board may take into consideration any of the information collected pursuant to Sections 1 and 2 of this Article, along with any other information the Board deems appropriate and relevant to its evaluation of each candidate.
- Section 4: The head coach for each Club team is expected to attend Club meetings and is also required to attend any Board of Directors meeting to which he/she is invited. The head coach for each Club team shall also hold at least one (1) team meeting at the start of each season and said meeting shall be with players and/or parents & guardians of the players on that team.
- Section 5: Each Club team may have up to two (2) assistant coaches. The head coach for any Club team may submit to the Board of Directors, the names of two (2) candidates to be considered for the position of assistant coach. Any candidate for the position of

assistant coach must comply with the submission and/or interview requirements of Sections 1 and 2 of this Article. The Board of Directors shall either approve or reject the assistant coaching candidates submitted by the head coach by a majority vote.

Section 6: The Board of Directors may solicit candidates on its own, or accept requests other than those submitted by a head coach, to fill the position of assistant coach for each of the Club's teams. Any such candidate shall be required to with the submission and/or interview requirements of Sections 1 and 2 of this Article. The Board of Directors shall either approve or reject the assistant coaching candidates by a majority vote.

Section 7: All coaches approved by the Board of Directors must have, at a minimum, a USA Hockey Associate level coaching certification by December 31<sup>st</sup> of the year in which the coaching assignment begins. If said certification is not obtained, the coach shall be terminated. All coaches shall obtain whatever additional certifications and/or licenses required by the league.

Section 8: The Board of Directors may remove a coach from any of the Club's teams upon the majority vote of the Board. The Board may remove a coach for failing to maintain their membership in good standing, for violating any code of conduct to which the coach must adhere, or for any other reason the Board deems appropriate.

Section 9: Confidentiality: coaches are charged with keeping confidential certain matters that may come to their attention. Examples of such matters include, but are not limited to: payment status of players; disciplinary action taken against members, coaches, players, Board members, or others; complaints or grievances; personal information about players, members, coaches, Board members, or others; and, any other such information or matter that the Board deems confidential in nature. Breach of such confidences will be considered a dereliction of duty and may be considered a ground for removal; however, discussing any of the aforementioned issues with the Board will not be considered a breach of confidentiality since it is the obligation and duty of all coaches to bring any of the aforementioned issues to the Board's attention as soon as practicable.

Section 10: Each and every year, all coaches must go through the process delineated in Sections 1 through 8 of this Article, whether they coached the previous year or not.

### **Article XII: Miscellaneous Provisions**

Section 1: Playing Time: it is understood by all member of the Club that there are no guarantees of equal playing time for all players. Playing time for each player shall be at the discretion of the coaching staff.

Section 2: Team Representative: the coaching staff of each Club team shall solicit a volunteer from the parents or guardians of the players on their team to act as the Team Representative. If more than one parent or guardian volunteers, the team may hold an election to determine the choice for Team Representative. Said election shall be by written ballot with a Board Member present to supervise the election process. The Team Representative will be the parent/guardian liaison to the Board of Directors for each team and may assist the Board with those matters that the Board of Directors deems appropriate.

Section 3: Complaint or Grievance Procedures: any member having a complaint or grievance, of any nature relating to the Club, shall communicate the complaint or grievance to either the Team Representative or any member of the Board of Directors. It is the obligation of the Team Representatives and Board of Directors to convey all complaints and/or grievances to the entire Board of Directors as soon as practicable. The Board of Directors will then select a course of action to address the complaint and/or grievance by a majority vote. Any course of action decided upon by the Board of Directors shall be communicated back to the Team Representative, member, or other necessary party as soon as practicable.

Section 4: Eligibility: Player eligibility shall be in accordance with the league rules to which the Club belongs. Players must maintain an academic record meeting their home school's sports eligibility criteria set forth for other sports. Players who are in their senior year of high school are limited to playing on the Club's varsity team and their eligibility shall terminate at the end of the league season. All students, age 12 years or in the 7<sup>th</sup> grade through the 12<sup>th</sup> grade are eligible to play for one of the Club's teams.

- Section 5: Participation Requirement: it is understood by all Club members that all players of the Club are expected to make a participation commitment to attend the games and practices of the team to which they are assigned. Failure to meet this obligation may result in reduced playing time or other sanctions.
- Section 6: Name & colors: the organization shall be called the “East Islip High School Ice Hockey Club”, the teams’ colors shall be red, black, and white, and the teams’ name shall be the “East Islip Chiefs”.

### **Article XII: Code of Conduct**

- Section 1: Each year the Board of Directors shall create and distribute, to the members & players, a Code of Conduct in an effort to maintain the image of the school and the East Islip community, as well as to foster mutual respect and good sportsmanship between players, coaches, Board members, and members of the Club. Simultaneous with the Code of Conduct, the Board of Directors will create and distribute a copy of the sanctions and penalties that may be imposed upon a player, coach, parent/guardian, Board member, or Club member for violating any of the provisions of the Code of Conduct, or the provisions of any other Code of Conduct or the like as identified in Section 4 of this Article.
- Section 2: Prior to the first practice, each player and parent/guardian will be required to sign a copy of the Code of Conduct certifying that: (1) they have read the Code of Conduct; (2) they understand the content of the Code of Conduct and the corresponding penalties and sanctions for failing to comply with the Code of Conduct; and, (3) that they will, at all times, abide by the rules of the Code of Conduct.
- Section 3: Refusal or failure to sign and submit the Code of Conduct to the Board of Directors prior to the first practice will result in a suspension that will remain in effect until the Code of Conduct is signed by both the parents/guardians and player, and submitted to the Board.
- Section 4: In addition to the Code of Conduct created & distributed by the Board of Directors, every player and Club member is required to



adhere to any and all other Codes of Conduct and the like that are applicable to the Club through USA Hockey and the league.

**Article XIII: Amendments to the By-Laws**

Section 1: The Club's By-Laws may be amended, repealed, or altered in whole, or in part, at any meeting at which a proposed amendment or alteration is to be voted upon. A majority of the Club members in good standing must be present at a meeting at which any change to the By-Laws is to be voted upon and it will require a majority vote of those Club members present for any such change to pass. Any proposed changes, amendments, or alterations to the By-Laws must be distributed in writing to the members of the Club at least thirty (30) days prior to the date of the meeting whereat said changes, alterations, or amendments are to be considered & voted upon.

**Article XIV: Conflict with Other Governing By-Laws**

Section 1: To the extent any provision(s) herein conflict with the By-Laws of any other organization(s) to which the Club belongs, the By-Law provision(s) of the superior organization(s) shall govern and supersede the application of the conflicting provision herein.

Adopted: October \_\_\_\_, 2011